



# St. Paul's Syracuse Building Use Fees

2026-2027 Event Season



St. Paul's sanctuary and parish house are on the National Historic Register.

We are all called to be good stewards of these historic buildings; church members and audiences alike.

The fees and guidelines are in place to help protect these beautiful spaces and cover basic expenses.

 [www.stpaulsyr.org](http://www.stpaulsyr.org)

*Other fees may apply*

## May Through October

Sanctuary \$250---\$300  
Parish House \$150---\$200

## November Through April

Sanctuary \$400---\$550  
Parish House \$200---\$250

## Security Staff Charge

\$25 per hour (minimum of 4 hours) Check is to be made payable directly to the security staff member.

## Booking Fee

A non-refundable booking fee of \$100 is required to book an event on our calendar.

## Administrative Fee

An administrative fee of \$125 is due at time of final payment.

## Security Deposit

A security deposit of \$250 is required prior to each event. This fee is refundable if everything is left clean, there is no damage and everything is in the original condition prior to use.

## Instrument Use Fee

A fee of \$200 is added for use of our Steinway Grand Concert Piano. This must be approved ahead of time with our organist, Jim Potts. If a group requires the piano tuned ahead of the event, it must be done with a tuner approved by Jim Potts and must be arranged through him.

## Cleaning Fee

A fee of \$150 (May through October) \$200 (November through April) is charged when a group is having a big event on Friday or Saturday night and our cleaning service needs to be hired to prepare the building for Sunday services.